

DRAFT MINUTES

Washoe County Open Space and Regional Parks Commission
March 6, 2018

Commissioner Doug Doolittle called the meeting to order at 2:33 p.m.

1. **Roll Call**

Members Present: Nathan Daniel, Doug Doolittle, Carrisa Tashiro, Matthew Webber, Thomas Guinn

Staff Present: Eric Crump, Colleen Wallace Barnum, Michael Large, Jen Purgitt, Kitty Jung, Dave Solaro

2. **Pledge of Allegiance**

3. **Public Comments**

Cathy Brandhorst spoke of items related to her personal interests.

4. **Approval of the Agenda for the Open Space and Regional Parks Commission Meeting of March 6, 2018**

Motion by Commissioner Daniel to approve the Agenda for the Open Space and Regional Parks Commission Meeting of March 6, 2018. Second by Commissioner Guinn. Motion carried.

5. **Approval of the Minutes for the Open Space and Regional Parks Commission Meeting of February 6, 2018**

Motion by Commissioner Webber to approve the Minutes for the Open Space and Regional Parks Commission Meeting of February 6, 2018. Seconded by Commissioner Tashiro. Motion carried.

6. **Acknowledgement and recognition of Park Operations staff for their outstanding service and contributions to Washoe County**

Eric Crump, Director of Operations Division, recognized three employees for their continuous years of service. Jeff Patterson for five years, Park Ranger Bob Holland for five years and Cheryl Surface, Natural Resource Planner, for 10 years of service. Each employee received a certificate and a pin. Commissioner Doolittle congratulated each employee.

7. **Presentation by Girl Scout Maxine Grieve on her Gold Award project on restoration in Little Valley**

Cheryl Surface introduced Girl Scout Maxine Grieve. Ms. Grieve gave a presentation on her Gold Award Project on restoration in Little Valley.

Commissioner Daniel thanked Ms. Grieve for being the first Girl Scout to present to the Commission. Commissioner Daniel was very impressed with her project. Commissioner Doolittle and

Commissioner Webber echoed Commissioner Daniel's comments. Kitty Jung thanked Ms. Grieve's mother for her part in Ms. Grieve's successful project.

8. Review and possible recommendation to the Board of County Commissioners to approve the update to the Parks Fees and Charges Schedule.

Colleen Wallace Barnum, Parks Operations Superintendent, gave a presentation on the Parks Fees and Charges Schedule.

Commissioner Doolittle asked how the Parks Commission matched up with other agencies in terms of fees. Ms. Wallace Barnum said we are right around the middle range of the other agencies. Commissioner Doolittle asked where we ranked with facility use fees. Ms. Barnum Wallace stated we are in the middle to lower end of the range. Commissioner Daniel asked if the revenue from reservations went back to general fund. Ms. Wallace Barnum replied that is correct. Commissioner Jung asked if there was any way to change that. Dave Solaro, Assistant County Manager, said this is one of the things they are trying to accomplish in this budget cycle.

Kitty Jung left the meeting at 3:02 pm.

Ms. Wallace Barnum said that any money received in Parks from reservations would be a great benefit.

Cathy Brandhorst spoke of items related to her personal interests.

Peggy Lear Bowen spoke of the power lines in and around our community and parks.

Motion by Commissioner Guinn to recommend approval of the update to the Parks Fees and Charges Schedule by the Board of County Commissioners. Seconded by Commissioner Webber. Motion carried.

Ms. Wallace Barnum added a comment that an afterhour fee was added. The customer will now pay an afterhour service rate that will pay for the seasonal staff.

9. Presentation and discussion on Washoe County park property, 688 White Fir St., Reno, APN #039-220-21, and possible recommendation to staff on items related to the parcel including but not limited to current and future use, improvements, development and future planning.

Commissioner Daniel stated his wife, through business, rents the property to be discussed. He feels it causes no conflict of interest. Mike Large, Deputy District Attorney, agreed.

Eric Crump, Director of Operations Division, discussed the White Fir Street parcel.

Colleen Wallace Barnum gave a presentation of the improvements on the property.

Mr. Crump discussed the property in regards to the County and Mr. and Mrs. Stille. The main concern is the unauthorized use and improvements. Mr. Crump discussed two options the County was looking at. Option one proposes that the park is operated like other parks within Washoe County and a report is brought back to the Commission outlining resolutions to the following

issues: inventory and assessment of all improvements with recommendation for appropriateness, a plan for the maintenance, operations and irrigation water supply, a signage plan, and a plan for the permitting of events and programs on the property. Option two would be to recommend staff perform preliminary property research to determine if the property can be deemed surplus, and bring a report back to the Commission for possible recommendations to the Board of County Commissioners.

Commissioner Guinn asked if the Truckee River Flood Authority had any comments regarding this portion of property. Mr. Crump is not familiar with the plan in this specific area but it is something they can look at. Commissioner Daniel asked who the nonrevocable license permit was from. The license permit is the proposal from the Stille's. It was not included in the original packet and handed out at this meeting. Commissioner Tashiro asked for a brief overview of option one. Mr. Crump stated that option one would be to maintain the parcel by the County just like other parks. They would look at improvements and determine what is suitable for this location and then work with the Stille's to formalize improvements. They would work with the Stille's to insure all permitting requirements were met. A report would be brought back to this board with findings and final recommendations. Commissioner Guinn asked if there were some improvements or artwork that was not up to code and the County wanted to appraise the property that would cover those costs. Mr. Crump would need to bring a report back to the board outlining what that process looks like. Commissioner Doolittle stated the County would be looking into deed restrictions. Commissioner Doolittle asked if the County had any concerns about the nonpermitted electrical system. Mr. Crump said there are safety concerns and they are working on them. Commissioner Guinn has some concerns regarding the liability and would like to see everything brought up to code. Mr. Crump discussed the issues of separating the properties. Commissioner Daniels asked about the sale of the property. Mr. Crump said they would have to do some due diligence and bring a report back to this board.

Tom Stille gave a presentation on his thoughts regarding the property.

Daniel Rockwell, Mark Hebert and Peggy Lear Bowen spoke in favor of the Stille's and Mayberry Gardens.

Cathy Brandhorst spoke of items related to her personal interests.

Pat Stitser spoke highly of the Stille's but does not want to hear the amplified music.

Commissioner Guinn stated this is always a difficult situation when it comes to being compliance with code. Commissioner Guinn would like staff to come back with a report as he does not feel there is not enough information to make a recommendation. Commissioner Tashiro asked what the attorney's thoughts were to the agreement. Michael Large needs direction from this board and the Board of County Commissioner's before moving forward. Staff does need direction and it needs to be addressed sooner than later. Commissioner Daniel stated the property has been improved regardless of the handshake agreement made previously. Commissioner Daniel likes option one. Discussion followed regarding the motion.

Motion by Commissioner Guinn to recommend that Washoe County parcel #039-220-21 be operated and managed consistent with the other parks within the Washoe County Park System, and bring back a report outlining resolutions to the following issues to the Open Space and Regional

Park Commission for final recommendations: 1) stakeholder coordination; 2) inventory and assessment of all improvements with recommendation for appropriateness, 3) a plan for the maintenance, operations and irrigation water supply, 4) a signage plan, and 5) a plan for the permitting of events and programs on the property. Seconded by Commissioner Webber. Motion carried.

Commissioner Daniel asked if this item could be added to the next agenda. Mr. Crump asked for two months.

10. Recommendation to: (1) receive a presentation for an unsolicited proposal to Washoe County for an Indoor Tennis Court Facility on Washoe County Park property; and (2) provide direction to staff on potential next steps.

Dave Solaro introduced Ken Krater. Mr. Krater gave a presentation for an unsolicited proposal to Washoe County for an Indoor Tennis Court Facility on Washoe County Park property.

Commissioner Guinn asked Mr. Solaro to give a brief process of what happens from here. Mr. Solaro discussed the process. The proposal has been evaluated for uniqueness, and need in the community. The applicant will do all of the work associated with this project. There is no financial burden to the County. Commissioner Guinn asked if this project was considered in the master plan. Mr. Solaro stated no, this was unused space at the golf course. Commissioner Tashiro asked if there would be any County oversight. Mr. Solaro said the County would manage the land lease. Commissioner Daniel asked about the relationship with Alpine Tennis. Mr. Solaro said the agreement would need to be reviewed with the City of Reno. This was brought to the board to see if they would support the project. Commissioner Daniel asked if the facility was unprofitable would the County be liable. He would like to see a contingency covering this in the contract. Commissioner Daniel asked if there was a plan to fund low income families. Commissioner Tashiro wants to insure the services are available to everyone in the community. Commissioner Doolittle asked what impact this would have to golf. Mr. Solaro said he has talked to the operator and they are aware of the project and do not see the impact to golf. Commissioner Doolittle asked about refiguring the golf course and not having room due to this facility. Is there a deed restriction on the parcel. Mr. Solaro is unaware of one but research will be done. Commissioner Tashiro said the model will be a limited membership. Ken Krater said this is to ensure bills are paid. This would give the members reservation priority and maybe some club benefits. Mr. Solaro said the plan will be written to protect the taxpayers of Washoe County. Commissioner Guinn hopes the nets on the golf course are very high.

Motion by Commissioner Daniel recommended staff work with the company involved with this project and bring it to the Board of County Commissioners. Commissioner Tashiro seconded.

Motion and second were withdrawn.

Motion by Commissioner Guinn to acknowledge the presentation for an unsolicited proposal to Washoe County for an Indoor Tennis Court Facility on Washoe County Park property; and to follow the County's recommendations and bring them back to the Open Space and Regional Parks Commission. Commissioner Tashiro seconded. Motion carried.

11. Program/Park of the Month: Little Valley Fire Restoration Update

Cheryl Surface gave a presentation on the Little Valley Fire Restoration Update.

12. Parks Reports

There were no updates for this meeting besides what was included in the packet.

13. Director's Report

Dave Solaro, Assistant County Manager, highlighted the Board of County Commissioner's Actions Reports.

14. Commissioner's Comments

Commissioner Daniel wanted to thank Commissioner Tashiro for her letter and reading it at the County Commissioner meeting. Commissioner Doolittle thanked Commissioner Tashiro. Commissioner Tashiro thanked the Commissioner s for their feedback and thanked Cheryl Surface for all of her work on the restoration in Little Valley. Commissioner Guinn thanked staff for snow removal. Commissioner Doolittle thanked staff for the productive meeting.

15. Public Comments

Peggy Lear Bowen spoke of community service by the justice system and power lines around Rancho San Rafael.

Cathy Brandhorst spoke of items related to her personal interests.

Meeting adjourned at 4:58 pm.

Respectfully submitted,

Jennifer Purgitt, Recording Secretary

Approved by Commission in session on April 3, 2018.

Doug Doolittle, Chairman